

**SWAMI VIVEKANAND NATIONAL INSTITUTE OF
REHABILITATION TRAINING AND RESEARCH(SVNIRTAR)
Department of Empowerment of Persons with Disabilities
Ministry of Social Justice and Empowerment , Govt. of India
Olatpur, P.O - Bairoi , Dist - Cuttack -754010 , Odisha**

**Expression of Interest (EOI) for Empanelment of Organisations to
get registered as “ Training Provider “ to Impart Skill Training to
SC/ST PwDs**

Swami Vivekanand National Institute of Rehabilitation and Research (SVNIRTAR) an autonomous body under the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt. of India invites **Expression of Interest (EOI)** from registered bodies recognised by Central/State Govt. Department or subordinate bodies there under to conduct skill training programme for SC and ST Persons with Disability (PwD) in different employment oriented trades which will provide gainful wage employment/self employment. The organisation with adequate infrastructure, experience(not less than three years) of organising skill training programs are welcome to apply in the prescribed format which can be downloaded from SVNIRTAR website **<http://www.svnirtar.nic.in>**. The form of application, list of documents and financial assistance for implementing skill development training is available in **ANNEXURE-I, II & III** respectively in the web site..

The filled in application with requisite documents should reach to the **Director SVNIRTAR** in the above mentioned address not later than **18/09/2015**. Shortlisted organisations will be intimated about their empanelment.

Sd
**Director
SVNIRTAR**

10. Post Placement Tracking Mechanism at the organization :

| Tracking Mechanism | Steps taken |
|--------------------|-------------|
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11. Do you have any monitoring mechanism available and the same being followed at your Organization ? Please explain.

I do hereby declare that the information provide in this are true to the best of my knowledge . The Department of Empowerment of Persons with Disability reserves the Right to reject the EOI if any information provided in this is found to be false.

Signature with Seal:

Name of the Signatory :

Designation :

Date :

Location :

(List of Supporting documents as indicated in Annexure – II

ANNEXURE-II

LIST OF DOCUMENTS

| SL.NO | Parameters | Documentary Evidence |
|-------|---|---|
| | A. Essential Documents to be provided during submission of EOI | |
| 1. | Legal Constitution of the organization | Certificate of Incorporation/Registration/ License under Section 25 of the (Indian Companies Act)/Trust Deed in case of Trusts. |
| 2. | Financial Turnover | Audited Account for the last three financial years. |
| 3. | Existing Management Team | Attach CV's of the management team |
| 4. | Core training and placement staff | Attach CV's of the core Training and placement staff. |
| | B. Desirable Documents | |
| 5. | Third party certification | Attach proof of third party certification for all trades |
| 6. | Curriculum and Course Design | Attach proof of certification of the curriculum and activity planners for all proposed trades. |
| 7. | Placement Arrangement | MoU with employers/captive placement details/letters from employers on company letterhead not more than three months old. |

ANNEXTURE-III

FINANCIAL SUPPORT/ FINANCIAL ASSISTANCE

Financial Implications for implementing Skill Development training to SC/ST (PwDs)

| Sl. No | Head of the Account | Financial Implication | Mode of Payment |
|----------|--|--|--|
| 1. 2. | Stipend for Non - hosteller Transport Allowance to Non - hosteller | Rs.1,000/- per month Rs.1,500/- per month | Will be paid directly to trainee through A/C Payee cheque |
| 1. 2. | Stipend for Hosteller Transport Allowance to Hosteller | Rs.2,000/- per month Rs. 500/- per month | Will be paid directly to trainee through A/C Payee cheque |
| 3. | Rent for any organization providing Class rooms & other Infrastructure | Rs. 1,000/- per month maximum depending on infrastructure & type of trade | To be paid against submission of supporting documents along with bills and vouchers (in Original) by the organization after deduction of Tax at source as applicable |
| 4. | Remuneration of Instructor | Rs.500/- maximum per month per trainee (as per the decision made by screening / selection committee) depending on the type of trade and no. of trainees | Will be paid directly to Instructors through A/C Payee cheque |
| 5. | Training materials | Rs.500/- maximum (as per the decision made by screening / selection committee) depending on the type of material and corresponding trade | To be paid against submission of supporting documents along with bills and vouchers (in Original) by the organization after deduction of Tax at source as applicable |