

REGISTERED POST
INVITATION TO QUOTE

	Enquiry No. : AD-5/Clind/LICBooks/14-15
	Date : 10.07.2014
	Due Date : 13.08.2014

Dear Sirs,

Sealed quotations are invited for supply of the following materials so as to reach the undersigned on or before the due date under the terms and conditions as stipulated below:-

1. SUBMISSION OF TENDER :-

- 1.1. TENDERS SHOULD BE SENT IN A SEALED ENVELOPE. THE ENVELOPE SHOULD BE SUPERSCRIBED WITH **ENQUIRY NUMBER AND DUE DATE**:
- 1.2. Tenders shall be addressed to the Stores Officer, Swami Vivekananda National Institute of Rehabilitation Training & Research, Olatpur, PO: Bairoi, Dist: Cuttack, PIN: 754 010, ORISSA.
- 1.3. The tenderers may at their discretion send the tenders by Registered Post Acknowledgement Due, but under no circumstances postal and transit delays shall be condoned in reckoning the tenders for consideration. Tenders received after the due date shall be rejected.
- 1.4. The tenders shall be opened on due date at 1400 Hrs. in presence of tenderers or their authorized representatives.
- 1.5. In the event of the date of opening being declared as closed holiday for the Institute, the next working day will be the opening day for tenders.
- 1.6. Telegraphic/Cabled offers are liable to be ignored.

2. VALIDITY OF TENDERS:-

- 2.1. THE TENDERS SHALL REMAIN OPEN FOR ACCEPTANCE FOR A PERIOD OF 90 DAYS OF OPENING OF TENDERS OR TILL SUCH PERIOD UPTO WHICH THE EXTENSION OF VALIDITY IS AGREED TO MUTUALLY. THIS MAY PLEASE BE STIPULATED CLEARLY IN THE QUOTATION.
- 2.2. All tenders without proper specifications, samples, drawings and test certificates where required, are liable to be rejected. It shall be in the interest of the tenderers that the offer is made in a complete shape for our consideration.

3. DETAILS OF OFFER:-

- 3.1. THOUGH THE RATES HAVE BEEN INVITED FOR DELIVERY AT OUR INSTITUTE FOR: SVNIRTAR, THE FOLLOWING DATA SHALL BE INVARIABLY FURNISHED:-
 - a). Basic firm price of the materials.
 - b). Excise duty, where legally leviable in percentage.
 - c). Central/State Sales Tax in percentage.
 - d). Packing and forwarding charges wherever applicable to be indicated in percentage.
 - e). Freight charges to be indicated in % and Rs. if any.
 - f). Our Institute SVNIRTAR is located at Olatpur which is at a distance of 32 Km. from Cuttack/Bhubaneswar on N.H. 5 towards Phulnakhara – Niali Road.
- 3.2. Sales Tax: - We are registered under No. **CST-CU-II-365 for Central Sales Tax and TIN 21771300636**. The tenderers claiming for Taxes etc. must indicate their CST and TIN Numbers and documentary evidence in support of the Taxes leviable. The concessional forms 'C & IV etc., shall be issued after receipt of final bills.
- 3.3. Octroi Duty:- We are exempted from payment of Octroi duty by Cuttack Municipality. Your rate should be inclusive of such duties wherever applicable.

4. D.G.S. AND D. RATE CONTRACT:-

- 4.1. Wherever to Stores/Equipments have been covered by the DGS&D Rate Contracts, the prices shall conform to the same. A copy of the current Rate Contract shall be enclosed with the offer for our ready reference.
- 4.2. Wherever, the stores have not been covered under the DGS&D Contract but under the Rate Contract of any States Stores Purchases Organization/Directorate of Industries, the prices shall conform to the same. A copy of the current rate contract shall be enclosed with the offer for our ready reference.

5. QUANTITY DISCOUNTS:-

- 5.1. In order to submit the most competitive offer, the tenderer may indicate the quantity discounts on the 'Slab basis' applicable on the price. The quantities indicated in this enquiry are liable for revision either upwards or downwards.

6. DELIVERY:-

- 6.1. In their own interest tenderers are advised to quote for the earliest possible delivery. Where Ex-stock delivery is quoted stock shall be held by the tenderers during the validity period of the quotation.
- 6.2. The delivery of the stores/equipment shall be made strictly as stipulated. Failure to supply within this period will make the tenderers liable to an unconditional penalty of 1% of the price of the goods in arrears/order per week subject to a maximum of a limit of 10% value of the goods in arrears.

7. TERMS OF PAYMENT:-

- 7.1. Ours is a National Institute under Ministry of Social Justice & Empowerment, Govt. of India. As such the following terms of payment are stipulated:-
 - a). 100% payment within 30 days after receipt and acceptance of stores/equipment in good condition, at SVNIRTAR.

8. BANK CHARGES:-

- 8.1. Bank charges will be strictly to the Supplier's account.

9. EMD/SECURITY DEPOSIT:-

The Tenderers shall have to enclose Bank Draft forin favour of Director, SVNIRTAR, OLATPUR, CUTTACK as EMD along with the tenders failing which the offers will be rejected. Further, the successful tenderers shall be required to deposit 10% of the value of order as security deposit in form of Demand Draft/Bank Guarantee within fifteen days of receipt of the order which shall be refunded without interest within 30 days of acceptance of goods/due fulfillment of contract/expiry of Warranty period.

10. RIGHT OF ACCEPTANCE:-

10.1The Institute reserves the right to reject any or all the tenders or accept any tender or part thereof without assigning any reasons or giving explanation thereof.

SPECIFICATIONS ATTACHED:-

Sl. No.	Code No.	Descriptions of Stores	A/u	Qty.
		As per list attached (114 Books Only)		

Yours faithfully,
for Swami Vivekanand National Institute of
Rehabilitation Training & Research

STORES OFFICER

LIST OF BOOKS TO BE PROCURED FOR DEPARTMENT OF PHYSIOTHERAPY 2014-15

Sl.No.	Name of the Publisher	Title of the book	Author Name	No. of Copies
1.		Clinical pediatric physical therapy: A guide for the physical therapy team	Katherine T. Ratliffe	01
2.		Baby treatment based on NDT principle	Lois Bly	01
3.		Motor skills acquisition in first year - A illustrated guide to normal development	Lois Bly	01
4.		Strength and conditioning Biological principle and practical application	Marco cardinal, Rob Newton	01
5.		Orthopedic management in cerebral palsy	Eugene E Bleck	01
6.		Normal development of function motor skills - The first year of life	Rona Alexander	01
7.		Facilitation Technique based on NDT principle	Lois Bly	01
8.		Treatment & Rehabilitation of fracture	Stenley Hoppenfeld	01
9.		Physical examination of the spine extremities	Stenley Hoppenfeld	01
10.		Hand book of pediatric physical & clinical diagnosis	Lewis A. Barnes	01
11.		Motor Control Translating research into clinical practice - Fourth edition	Anne Shumway-Cook, Marjorie H. Woollacott	01
12.		PNF in Practice: An Illustrated guide	Susan S. Adler, Dominiek Beckers, Math Buck	01
13.		Illingworth's The Development of the infant and Young Child Normal and Abnormal - Tenth edition	MKC Nair, Paul Russell	01
14.		Umphred's Neurological Rehabilitation- 6 th edition	Darcy A Umphred	01
15.		ACSM's Guidelines for Exercise Testing and Prescription – 7 th Edition	Mitchell H. Whaley, Peter H. Brubaker, Robert M. Otto	01
16.		Functional Movement Re-Education- Latest edition	Susan Ryerson & Kathryn Levit	01
17.		Spinal Cord Medicine - Latest edition	Steven Kirshblum, Denise I. Campagnolo, Joel A. Delisa	01
18.		Clinical Orthopaedic Rehabilitation	S.Brent Brotzman & Kevin E. Wilk	01
19.		Management of Common Musculoskeletal Disorders - 4 th Edition	Darlene Hertling, Randolph M. Kessler	01

20.		Neurologic Intervention For Physical Therapy	Suzanne Tink Martin & Mary Kessler	01
21.		Motor Development in the Different Type of Cerebral Palsy	Berta Bobath & Karel Bobath	01
22.		Therapeutic Modalities - 4 th edition	Chad Starkey	01
23.		Clinical Neuro-anatomy – 7 th edition	Richard S. Snell	01
24.		Pain Series - 4 th edition	Rene Cailliet	01
25.		Kinesiology of the human body	Steindler	01
26.		Essential of Medical Psysiology - 6 th edition	Sembulingam	01
27.		Ergonomics for therapist - 3 ^{ra} edition	Karen Jacobs	01
28.		Critical Pathway in Therapeutic Intervention	Saidoff	01
29.		Therapeutic exercise for lumbopelvic stabilization - 2 nd edition	Carolyn Richardson	01
30.		Test book of orthopaedic medicine (treatment by manipulation massage and injection) - Both volume	James Cyriax	01
31.		Neurology and neurosurgery illustrated- 5 th edition	Lindsay, Bone, calendar	01
32.		Cardiac rehabilitation	Wenger	01
33.		Physical Therapy for Children - 4 th edition	Suzann K. Campbell	01
34.		NOT Approach Theoretical Foundations and Principles of Clinical Practice	Janet M. Howle	01
35.		Essentials of Exercise Physiology-4 th edition	Katch & Katch	01
36.		Orthopaedic Physical Therapy	Donatelli	01

**LIST OF BOOKS TO BE PROCURED FOR DEPARTMENT OF OCCUPATIONAL
THERAPY 2014-15**

S1.No.	Name of the Publisher	Title of the book	Author Name	No. of Copies
1.	ELSEVIER	Wrist arthritis, an issue of hand clinics	Adams	01
2.		Dementia care	-do-	01
3.		Home rehabilitation: guide to clinical practice	Anemaet	01
4.		Management of patients with neuromuscular disease	Bach	01
5.		Health and physical assessment	Barkauskas	01
6.		Contraindications in physical reh.	Batavia	01
7.		Clinical evaluation and diagnostic tests for neuromuscular disorders	Bertorini	01
8.		Stroke in children and young adults	Biller	01
9.		Brachial plexus injuries: an issue of hand clinics	Bishop	01
10.		Sexuality and disability	Blackburn	01
11.		Achieving inclusive services for people with learning disability	Bollard	01
12.		Spinocerebeller degeneration: The ataxias and spastic paraplegias: Blue Books of neurology series	Brice	01
13.		Dementia: Your questions answered	Brown	01
14.		Stroke Rehabilitation : guid~lines for exercise and training to optimize motor skill	Carr	01
15.		Burn care and therapy	Carrougher	01
16.		Maintaining Body balance, flexibility and stability: A practical guide to the prevention and treatment of musculoskeletal pain and dysfunction	Chaitow	01
17.		Rehabilitation of the hand and u.L.	Conolly	01
18.		Occupational Therapy and mental health: Latest edition	Creek	01
19.		Rehab. Research: Principles and applications. 3e	Domholdt	01
20.		Parkinson's disease: Your questions answered	Foltynie	01
21.		Practical Research: A guide for therapists. 2e	French	01
22.		Learning disabilities: Towards inclusion. 5e	Gates	01
23.		Brain injury and cardiac arrest. An issue of neurologic clinics	Geocadin	01
24.		Occupational therapy for people with learning disabilities: A practical guide	Goodman	01
25.		Stress management in primary care	Hambly	01
26.		Using qualitative research: A practical introduction for occupational and physical therapists	Hammell	01
27.		Comprehensive disability management	Harder	01
28.		Evidenced-based mental health care	Hatcher	01

29.		Principles of treatment in multiple sclerosis	Hawkins	01
30.		Alzheimer's disease: activity focused care. 2e	Hellen	01
31.		Hand function in the child: foundations for remediation.2e	Henderson	01
32.		AAOS atlas of orthoses and assistive devices	Hsu	01
33.		Arts therapies: A research based map of the field	Karkou	01
34.		Work related UE. injuries, An issue of occupational environmental medicine clinics	Kasdan	01
35.		Neuromuscular disorders in clinical practice	Katirji	01
36.		The management of anxiety: A guide for therapists.2e	Keable	01
37.		Psychology in the physical and manual therapies	Kolt	01
38.		Multiple sclerosis, an issue of PMR clinics	Kraft	01
39.		Statistics: A guide for therapists	McCall	01
40.		Pediatric rehabilitation. 3e	Molnar	01
41.		Ergonomics and as the management of musculoskeletal disorders. 2e	Sanders	01
42.		Pediatric skills for occupational therapy assistants.2e	Solomon	01
43.		Use of counseling skills: Guide for therapy	Swain	01
44.		Enabling relationships in health and social care: a guide for therapists	Swain	01
45.		Neuro-rehabilitation in Parkinson's disease-2008		01
46.		Bringing Evidence into everyday Practice-2008	Winne Dunn	01
47.		Applied theories in OT-2008	Marilyn B. Cole.Rosea nna Tufana	01
48.		Assessment in Occupational therapy mental health-2008	Barbara Hemphill- Pearson	01
49.	SLACK	Best practice occupational therapy - Latest edition	Winnie Dunn	01
50.		Physical Agent Modalities : Theory & application for the Occupational therapists - Second edition	Altred G. Bracciano	01
51.		Developing ocular motor & visual perceptual skills - 2005	Kenneth A. Lane	01
52.		Kinesiology for occupational therapy - 2004	Melinda Regbski	01
53.		Occupational therapy performance, participation and well-being, Third edition-2005	Charles H. Shristiansis, Julie Bass Haugen	01

LIST OF BOOKS TO BE PROCURED FOR DEPARTMENT OF PSYCHOLOGY 2014-15

Sl.No.	Name of the Publisher	Title of the book	Author Name	No. of Copies
1.	SAGE	Research Methods in Psychology	Glynis M. Breakwell, Jonathan A. Smith and David B. Wright	01
2.		Learning Disability	S.P.K. Jena	01
3.	SAGE	Theory, Practice of counseling and therapy	Richard Nelson	01
4.		Psychological assessment	Gregary J Boyle & Donald H Saklofske	01
5.		Cognitive-Behavioural counseling in action	Peter Traver, Windy Dryden	01

**LIST OF JOURNALS TO BE PROCURED FOR DEPARTMENT OF
PHYSIOTHERAPY 2014-15**

Sl.No.	Title of the book
1.	Physical Therapy
2.	Journal of physiotherapy
3.	Manual Therapy
4.	JOSPT
5.	Journal of manual and manipulative Therapy
6.	Pediatric physical Therapy
7.	Archives of physical medicine and rehabilitation
8.	Topics in stroke rehabilitation

**LIST OF JOURNALS TO BE PROCURED FOR DEPARTMENT
OF PROSTHETIC AND ORTHOTIC 2014-15**

Sl.No.	Title of the book
1.	Journal of prosthetics and orthotics
2.	Orthotics and prosthetics

**LIST OF JOURNALS TO BE PROCURED FOR DEPARTMENT
OF OCCUPATIONAL THERAPY 2014-15**

Sl.No.	Title of the book
1.	Occupational Therapy International
2.	Autism: International Journal of research and practice
3.	Research in developmental disabilities
4.	Journal of Hand surgery
5.	Hand clinics
6.	Canadian journal of occupational therapy
7.	Scandinavian journal of occupational therapy
8.	British journal of learning disability
9.	American journal of occupational therapy
10.	British journal of occupational therapy